

GUIDELINES FOR THE 2018 AUSTRALIAN STUDIES IN CHINA PROGRAM (2018 ASP)

AUSTRALIA-CHINA COUNCIL (ACC) AND FOUNDATION FOR AUSTRALIAN STUDIES IN CHINA (FASIC)

The 2018 ASP is primarily funded and managed by FASIC and is also supported by the Australian Government through the ACC of the Department of Foreign Affairs and Trade. The ACC celebrates its 40th anniversary this year. In 2011, the ACC supported the creation of FASIC as an independent not-for-profit organisation registered in Australia. FASIC has the ability to raise funds from the private sector to support initiatives which deepen awareness of Australia in China across a range of disciplines and fields of study, including Australian Studies in China. FASIC initiated and supports the BHP Chair of Australian Studies at Peking University and has provided funding to Australian Studies programs throughout China. The ACC and FASIC play a significant role in the promotion of Australian Studies in China and seek to further expand and strengthen research and teaching collaboration between Australian and Chinese universities. FASIC, with the support of the ACC, also provides grants and scholarships to Australian and Chinese academics and professionals.

PROJECT BACKGROUND

FASIC has assumed responsibility for the administration of ASP, which was previously administered for the ACC by the University of Queensland under the leadership by Professor David Carter. The ACC will continue to provide significant funding to the ASP. In order to help shape the future of the ASP, FASIC formed an Academic Advisory Committee (AAC) to recommend changes to the program in order to better serve all stakeholders. The AAC is chaired by Emeritus Professor David Walker AM.

FUNDING CATEGORIES

Based on the recommendations of the AAC and having considered feedback from prior ASP participants, the 2018 ASP will continue to focus on three categories of activities, outlined below.

DIGITAL PLATFORM FOR AUSTRALIA STUDIES IN CHINA

Considerations have been given to the setup of a digital platform as an online home for the Australian studies centres and scholars in China. FASIC invites established organisations to bid for the setup and administration of such digital platform, details outlined in section 4 below.

1. CATEGORY 1: COMPETITIVE PROJECTS FOR RESEARCH AND CURRICULUM DEVELOPMENT

(a) GUIDELINES

The Program seeks to encourage high quality, original research by Chinese academics and graduate students and to support the teaching of Australian Studies in Chinese universities. The Research and Curriculum Developments grants scheme is available to individuals or collaborative teams for specific projects to be undertaken in the forthcoming year.

Research: the Research and Curriculum Development grants are open to graduate students as well as academic staff. At least half of the annual funding is reserved for projects which include research in Australia. Applicants need to demonstrate how their research will contribute new knowledge to the Australian Studies field in China and engage with existing scholarship.

Curriculum Development: a small amount of funding is reserved to provide assistance to develop new courses and programs in Australian Studies or add new Australian content to existing courses in Chinese universities. Applicants needs to demonstrate that facilities are in place for the new course/program to be implemented in their school/department.

Requests for purchasing resources (books and other research or teaching materials) can be included in applications. These requests must be linked to a specific research project or curriculum development initiative. All books and other resources purchased with grant money should be given to the relevant Australian Studies Centre once the project is completed.

Successful applications will be granted with up to AU\$6,000 each. Centres can also bid for building a small collection or 'library' in a centre with priority areas for teaching/research needs. Funded up to AU\$1,000.

Funding can be used to cover transport, accommodation, meals, books, photocopying and registration fees where applicable. It cannot be used on items related to visa application, health insurance and telephone bills.

(b) APPLICATION FORM

APPLICATION FOR COMPETITIVE PROJECTS FOR RESEARCH AND CURRICULUM DEVELOPMENT	
Applicant	
Name	
Title and highest qualification	
Centre affiliation	
Institution	
Address	
Email	
Phone number	
Title, main aims, description and timeline of the project (maximum of 400 words)	
Prior experience of applicants (indicating ability to successfully compete the project, maximum of 300 words)	
How will the proposed activities contribute to the field of Australian Studies in China?	
Description of requests for purchasing resources if any (maximum of 200 words)	
Outline of the resources consulted (including digital resources) or to be used on the project (maximum of 200 words)	
Outline the plans of distribution & marketing and quality control for the project (maximum of 400 words)	
Proposed budget (do not include cost related to visa application, health insurance and telephone bills) and other financial support if any (breakdown and total in AUD required)	

<p>Is it possible this project will take more than one year to complete or be a recurring project? If so, provide details.</p>
<p>Attachments (such as letters of support, programs, agreements, proposals related to the project)</p>
<p>Have you or your organisation been granted ASP funding in the past? If so, provide details including the year, project name as well as the amount received and confirm if acquittal/s has been submitted for previous project/s.</p>
<p>Please list all publications published and grants received during the prior three-year period, excluding grants from FASIC.</p>
<p>Declaration by applicant/s</p> <p>In submitting this application I/we declare that the proposed activity meets FASIC's requirements and that I/we have sought approval from any partners involved.</p> <p>I/we declare that the information included in this application is complete and accurate to the best of my/our ability.</p> <p>Applicant 1</p> <p>Signature: _____ Date: _____</p> <p>Applicant 2 (if applicable)</p> <p>Signature: _____ Date: _____</p>

2. CATEGORY 2: COLLABORATIVE INITIATIVES FOR AUSTRALIAN STUDIES CENTRES

(a) GUIDELINES

China now has a large number of well-established and very capable Australian Studies Centres which teach and conduct research across a wide range of disciplines. The purpose of this new fund is to support collaborative initiatives between Australian Studies Centres in China. While applications from single Centres may be considered, preference will be given to collaborative projects involving more than one Australian Studies Centre. Such projects may include conferences, workshops, post-graduate training programs, high profile public events, significant translation projects, high profile events and competitions or the creation of new teaching resources, or other initiatives which advance Australian Studies in China. To be considered eligible for this fund, a centre must be registered with the Chinese Australia Studies Association.

Centres can also bid for the production of a hard copy publication related to the biennial conference under this category.

Successful applications will be granted with up to AU\$10,000 each.

(b) APPLICATION FORM

APPLICATION FOR COLLABORATIVE INITIATIVES FOR AUSTRALIAN STUDIES CENTRES	
Applicant 1	
Name	
Title and highest qualification	
Centre Affiliation	
Institution	
Address	
Email	
Phone number	
Applicant 2	
Name	
Title and highest qualification	
Centre Affiliation	
Institution	
Address	
Email	
Phone number	
Title, main Aims and description of the project (maximum of 300 words)	
Prior experience of applicants (indicating project leader and team's ability to successfully compete the project, maximum of 300 words)	
How will the proposed activities contribute to the field of Australian Studies in China?	
Expected outcomes and timeline for project completion (200 words)	
Is it possible this project will take more than one year to complete or be a recurring project? If so, provide details.	
Outline of the resources consulted (including digital resources) or to be used on the project (maximum of 200 words)	
Proposed budget and other financial support if any (breakdown and total in AUD required)	

<p>Details of the administering institution, include bank details of where grant money would be sent if successful</p>
<p>Attachments (such as letters of support, programs, agreements, proposals related to the project)</p>
<p>Have you or your organisation been granted ASP funding in the past? If so, provide details including the year, project name as well as the amount received and confirm if acquittal/s has been submitted for previous project/s</p>
<p>Declaration by applicant/s</p> <p>In submitting this application I/we declare that the proposed activity meets FASIC's requirements and that I/we have sought approval from any partners involved.</p> <p>I/we declare that the information included in this application is complete and accurate to the best of my/our ability.</p> <p>Applicant 1</p> <p>Signature: _____ Date: _____</p> <p>Applicant 2 (if applicable)</p> <p>Signature: _____ Date: _____</p>

3. CATEGORY 3: INTERNAL TRAVEL GRANTS

(a) GUIDELINES

This program is to facilitate visits between centres in China for collaborations within/ involving ASC network and/ or to consult resources held in other centres or university libraries.

This is for post grad and early career academics and the focus should be research and/or curriculum development.

Successful applications will be granted with up to AU\$1,500 each. It is recommended that a small amount out of the grant (e.g. AU\$300) to be paid by the successful applicant to their host institution.

(b) APPLICATION FORM

APPLICATION FOR INTERNAL TRAVEL GRANTS	
Applicant	
Name	
Title and highest qualification	
Centre affiliation	
Institution	
Address	
Email	
Phone number	
Hosting institution	
Contact details at the hosting institution	
Title, main aims, description and timeline of the visit (maximum of 400 words)	
Status of the agreement with the hosting institution (Agreement should be attached to the application if available)	
How will the proposed activities contribute to the field of Australian Studies in China?	
Outline of the resources consulted (including digital resources) or to be used on the project (maximum of 200 words)	
Proposed budget and other financial support if any (breakdown and total in AUD required)	
Is it possible this project will take more than one year to complete or be a recurring project? If so, provide details.	
Attachments (such as letters of support, programs, agreements, proposals related to the project)	
Have you been granted ASP funding in the past? If so, provide details including the year, project name as well as the amount received and confirm if acquittal/s has been submitted for previous project/s	

Declaration by applicant/s

In submitting this application I/we declare that the proposed activity meets FASIC’s requirements and that I/we have sought approval from any partners involved.

I/we declare that the information included in this application is complete and accurate to the best of my/our ability.

Applicant 1

Signature: _____ Date: _____

Applicant 2 (if applicable)

Signature: _____ Date: _____

4. DIGITAL PLATFORM FOR AUSTRALIA STUDIES IN CHINA

(a) GUIDELINES

Interested parties (must be an established organisation) are invited to tender submissions by competing below form for the setup and administration of digital media for Australian studies in China. Interested parties shall demonstrate their commitment and IT capabilities to successfully deliver and administer the project for a three-year period. It is envisaged that a website will be constructed which will accommodate the sharing of information and resources among organisations and individuals working in the field of Australian studies. Social media such as WeChat can also be deployed as a supplement platform to the website.

Successful bidder must obtain the support of their organisation and nominate a project leader who will be responsible to oversee the successful delivery of the project and communicate with FASIC on a timely basis.

Successful bidder will work in consultation with the Chinese Association for Australia Studies and act as the sole administrator of the digital media once established. A domain for the website will be provided by FASIC if deemed preferable.

Successful bidder shall be provided with funding for a three year period unless otherwise agreed. The amount will be determined after the application is closed.

(b) APPLICATION FORM

SUBMISSION FORM FOR DIGITAL PLATFORM	
Applicant (must be an established organisation)	
Project leader	
Title and highest qualification	
Centre / university affiliation	
Institution	
Address	
Email	
Phone number	

State in detail the objectives that can be achieved if you were to be awarded this project

State in detail how you will deliver the project including the timeline and resources

State in detail the measures for quality control and cyber security

State in detail any advantages to the project if you are awarded the project

Proposed budget over three years and other financial support if any (breakdown and total in AUD required)

Attachments (such as letters of support, programs, agreements, proposals related to the project)

State in detail how and in what ways this website will facilitate the sharing of information and resources among the organizations and individuals working in the field of Australian Studies

Declaration by applicant/s

In submitting this application I/we declare that the proposed activity meets FASIC's requirements and that I/we have sought approval from any partners involved.

I/we declare that the information included in this application is complete and accurate to the best of my/our ability.

Applicant 1

Signature: _____ Date: _____

Applicant 2 (if applicable)

Signature: _____ Date: _____

HOW TO APPLY

Interested parties should follow the guidelines and complete an application form corresponding to the category of the applying grant (word version of the forms downloadable on fasic.org.au). A Host Institution Acceptance Form be included in the application materials, if the applicant/s plan to travel to Australia for the purpose of their proposed project. Applications materials should be sent to: apply@fasic.org.au, with the email subject being "2018 ASP Application". Applicants must submit their applications by Monday, 15 October 2018. Postal copy of the application materials is not required. Successful applicants will be informed of the funding decision by email. All successful applicants must enter into a legally binding funding agreement with FASIC to be receive the grant. FASIC reserves the right to make final decisions as to the payment method and timing.

OBLIGATIONS OF GRANT RECIPIENTS

Grant recipients must at all times:

- Act in a thorough, professional and competent manner;
- In a manner consistent with the good name, goodwill and reputation of the ASP, ACC and FASIC; and
- In compliance with all applicable laws and regulations.

Grant recipients must not:

- Do any act which brings the ASP, ACC or FASIC into disrepute; or
- Act in a way which will result in the ASP, ACC or FASIC suffering a material deterioration of its public image for whatever cause.

ACQUITTAL AND REPORTING

Grant recipients must fully acquit their funding, and return any unspent funds to FASIC, within 30 days of the conclusion of the funded activity. The acquittal should include the original budget as submitted to the program, as well as the final spending.

Grant recipients should also, within 30 days, provide a report of no more than 500 words with at least one photo or image, describing the event, outcomes, next steps and any media coverage, if relevant.